



# St. Thomas' S.N.S. Newsletter



9th September 2019

## Rule of the Week

I have respect for people and property

## Drop in Child Care Facility

There is a Drop in Childcare facility in the Junior School Breakfast Club which is available to parents attending meetings etc in the school. For more information talk to Lisa Rohan—Home school Liaison Teacher (HSCL)

## Attendance

School starts at 9.00am and pupils are expected to be in the line on time. Teacher will call the roll every morning at 10.50am. Pupils will be marked either present or absent at the time of roll call.

If pupils arrive after this time they will be marked absent and a record will be kept of the time of their arrival to school. All absences from school **must** be explained by a note from parents. This is a requirement of the Educational Welfare Board (TUSLA). This can be done by a phone call or a note in your child's journal.

## Medication

We need to be informed if your child has a medical condition. If your child needs to take any medication in school you need to see Ms O'Shea to discuss this and fill out the necessary paperwork.

## Head Lice

As we start another year—the problem of head lice rears its ugly head again. We ask that you check your child's hair for head lice on a regular basis. Should your child have head lice please treat the problem and let us know and we will send a note out to everyone in the class.

## Parental Concerns

If you have any concern about your child in school please let us know as soon as possible. If you have a complaint it is always advisable to speak with the teacher involved first. A parent complaints procedure policy is on the school website [www.stthomas.ie](http://www.stthomas.ie) under School Documents in the Parents Zone. A hard copy is available on request in the Secretary's office. It is important that we are all aware of the steps involved should any issues arise.

## Coffee Morning



All parents/guardians welcome to our Coffee Morning this Wednesday at 9.15 in the Parents Room (Rm 23).

We are also looking for volunteers to help out with games at Halloween, preparing for our Grandparents Day, fundraising events and many other fun events. If interested please contact Lisa Rohan (HSCL)

## Support Class Meeting

A meeting will be held tomorrow (Tuesday 10th September) for parents of pupils in Support Classes. This will be in Room 24 at 9.15am. There will be time for coffee and a chat after the meeting.

## School Journal

Please check your child's school journal regularly as it is a method of communication between the school and yourself. If you need to meet a teacher, please make an appointment via the diary or through Mairead in the office.

## Early Collection

Parents/guardians who must take their children home **early** from school must sign them out at the secretary's office:

- A. Pupils from 3rd/4th class will not be allowed to leave the school early unless collected by parent/guardian
- B. Pupils from 5th/6th class who need to leave during school time must have a note signed by parent/guardian.

## Pupil Personal Accident Insurance

If parents would like to take out insurance on their children it can be organised through the school insurance company who offer a Pupil Personal Accident Policy. **This is an additional insurance and you do not have to take it out but many parents do.** For the sum of €4.20 your child will be covered for all accidents while in school. For €6.30 they will have 24 hour cover for all accidents both in and out of school. **Further information is on the back of this page.** If you are interested or have any queries please contact Lisa, Home School Teacher. All forms must be filled in and money paid by Friday week, the 20th September.